# BI Visiting Scholars Policy

1. Visiting Scholars are defined as non-McMaster employees and students, visiting professionals or visiting scientists who wish to work independently in the BI laboratories. Visiting Scholars independent access is at the discretion of the BI.
2. Visiting scholars are required to complete the McMaster Office of Legal Services (OLS) Participant Waiver Agreement (Science Lab) Form and the BI Use of Facilities Agreement Form, to waive the BI and McMaster University of liability.
3. Visiting scholars may be required to submit external safety records, if applicable, complete relevant McMaster Safety Training, and/or complete BI specific safety training to become familiar with relevant BI policies and equipment. Refer to the BI Training Policy.
4. Visiting Scholars working with biohazardous materials must be captured on a McMaster Biohazard Utilization Protocol (BUP). Refer to the BI Biohazardous Work Policy.
5. When entering BI facilities, Visiting Scholars must sign in and out via the BI Visitor’s Log, located in the BI administration office, ETB 416. Refer to the BI Visitor Policy.
6. Visiting scholar entry into the BI laboratory is limited to regular working hours, and access is at the discretion of the BI. Refer to the BI Access Policy.
7. Visiting scholar entry into the BI laboratory area requires the appropriate PPE; refer to the BI PPE Policy.
8. Visiting scholars must be trained by BI staff on BI equipment. Independently using BI equipment is at the discretion of the BI. Refer to the BI Equipment Policy.
9. Visiting scholars are financially responsible for equipment use and damages while working in the BI laboratories.
10. Visiting scholars who do not comply with this policy are not authorized to work in the BI laboratories independently and therefore must adhere to the BI Visitor Policy.

## Visiting Scholar Forms

1. OLS Participant Waiver Agreement (Science Lab) Form.
2. BI Use of Facilities Agreement Form.